



Republic of the Philippines
Professional Regulation Commission
Manila



**INVITATION TO BID FOR THE EARLY PROCUREMENT OF
JANITORIAL SERVICES FOR 2024-2026**

1. The **PROFESSIONAL REGULATION COMMISSION (PRC)**, through the **Government of the Philippines (GOP)**, **National Expenditures Program (NEP) of 2024**, and **Multi-Year Contractual Authority No. MYCA-BMB-B-23-0000131** intends to apply the sum of **Thirty-Two Million One Hundred Ninety-Two Thousand Seven Hundred Forty-Five Pesos (Php 32,192,745.00)** being the Approved Budget for the Contract (ABC) for multi-year contract, to payments for the **Early Procurement of Janitorial Services for 2024-2026 / ITB No. 2024-07**. Bids received in excess of the ABC shall be automatically rejected at bid opening. The award of the contract is subject to the effectivity of GAA for FY 2024.

Below is the schedule of the total approved budget allocation for this multi-year project under the Department of Budget and Management Approved Multi-Year Contract Authority No. MYCA-BMB-B-23-0000131:

Year	Approved Budget under Multi-Year Contract (Php)
1 st year (1 January 2024 – 31 December 2024)	9,696,610.00
2 nd year (1 January 2025 – 31 December 2025)	10,666,271.00
3 rd year (1 January 2026 – 31 December 2026)	11,829,864.00
Total	32,192,745.00

2. The **PRC** now invites bids for the Procurement of Janitorial Services for 2024-2026, composed of one (1) lot. The said project shall be completed within the duration indicated in the Schedule of Requirements. Bidders should have completed, within the period from January 2019 up to the date of submission and opening of bids, a contract equivalent to at least fifty percent (50%) of the ABC that is similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in “Section II: Instructions to Bidders.”
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) No. 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country, the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to R.A. No. 5183.

4. Prospective bidders may obtain further information from the **PRC Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during **office hours**.
5. A complete set of Bidding Documents may be acquired by interested Bidders from the address below and upon payment of the applicable fee for the Bidding

Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Twenty-Five Thousand Pesos (P25,000.00)**.

The applicable fees paid previously for the same project may be used by the same bidder if the declaration of failure of bidding is pursuant to Section 41. Reservation Clause of RA 9184.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The **PRC** will hold a Pre-Bid Conference on **December 14, 2023 at 3:30 P.M.** through video conferencing, which shall be opened to prospective bidders. For proper coordination, all interested bidders are hereby requested to submit their Letter of Intent to participate, including therein contract details, and send to bac@prc.gov.ph on or before **December 13, 2023**.
7. Bids must be duly received by the BAC Secretariat through manual submission at the address indicated below on or before **12:30 P.M. of December 27, 2023**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in the form of a Bid Securing Declaration.
9. Bid opening shall be on **December 27, 2023 at 3:30 P.M.** at the **BAC Conference Room, 4th Floor, PRC Annex Building, P. Paredes St., Sampaloc, Manila**. Bids will be opened in the presence of the bidders' representatives who may choose to attend the activity via video conferencing.
10. The **PRC** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 35.6 and 41 of the 2016 Revised IRR of R.A. No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:
Atty. Kylie Kaur M. Dado
Bids and Awards Committee
BAC Office, 4th Floor, PRC Annex Bldg.
P. Paredes St., Sampaloc, Manila
Email Address: bac@prc.gov.ph
Facsimile No. (632) 5310-0037
12. To download the Bidding Documents, you may visit the website indicated below:
<https://www.prc.gov.ph/2022-invitation-bid-central-office>

December 05, 2023.

L. LOUIS P. VALERA
Assistant Commissioner
BAC Chairman

